



Studies in Linguistics and Language Education (SLLE)

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General Guidelines

1. Originality and Exclusivity

- Manuscripts submitted to *SLLE* must be original and should not have been previously published, nor be under consideration by another journal, conference, or edited volume.
- Duplicate submission or redundant publication is strictly prohibited and will be treated as a violation of publishing ethics.

2. Manuscript Format

- Authors must follow the official [SLLE manuscript template](#), available on the journal's website.
- Manuscripts should be submitted in Microsoft Word format (.docx/.doc).
- The text should be written in clear academic English, using consistent spelling (British or American, but not both).
- Submissions should be prepared in a continuous, coherent academic style, avoiding segmentation into overly informal sections.

3. Structure and Content

- Each manuscript must include the following elements:
 - Title: concise, informative, and reflective of the study.
 - Abstract: between 150 and 250 words, summarising the purpose, methods, results, and conclusions.
 - Keywords: between 4 and 8 keywords, listed in alphabetical order.
 - Main Text: organised in a standard article structure (e.g., introduction, literature review, methodology, findings, discussion, conclusion).
 - References: formatted consistently according to the latest APA style (7th edition).
- Non-Roman scripts in references (e.g., Arabic, Cyrillic, Chinese, etc.) must be transliterated into Roman script.

4. Authorship and Cover Page

- The cover page must be submitted, including:
 - Full title of the article.
 - Full name(s) of the author(s).
 - Institutional affiliation(s).
 - [ORCID iD](#).
 - Contact details, with institutional email address strongly recommended.
- To ensure a fair peer review, the main manuscript should not contain the author's name(s), or identifying information.

5. Length and Presentation

- Manuscripts should typically be between 5,000 and 9,000 words (including references, tables, and appendices). Exceptions may apply to shorter research notes or longer review articles, subject to editorial approval.
- All figures, tables, and charts must be clearly numbered, captioned, and referenced in the text.
- Authors are responsible for ensuring that all images, tables, or data reproduced from other sources are properly credited and used with permission, where applicable.

6. Submission Process

- All papers must be submitted electronically.
- By submitting to *SLLE*, authors confirm their agreement with the journal's Ethics Policy, Conflict of Interest Policy, and Corrigenda/Retraction Policy.

Submit your Manuscript

Studies in Linguistics and Language Education (SLLE) is hosted on the **Algerian Scientific Journal Platform (ASJP)**, which supports three languages: *English, French, and Arabic*. The platform uses a complete **Review & Editorial Accreditation System** to manage manuscript submission and peer-review.



✓ Steps for Paper Submission

1. Registration on ASJP

- Authors must first create an ASJP account before submitting their manuscript.
- If you already have an account, simply log in and proceed to submission.

Registration link: <https://asjp.cerist.dz/signup>

Login link: <https://asjp.cerist.dz/en/login>

2. Access the Journal Page

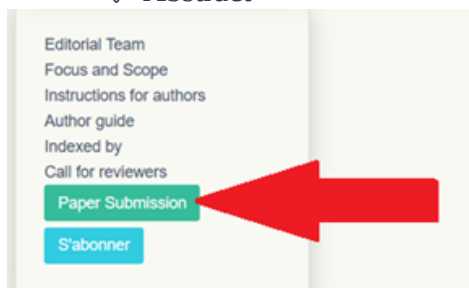
After logging in, go to the SLLE journal page on ASJP:

SLLE Journal Page: <https://asjp.cerist.dz/en/PresentationRevue/1009>

Direct Submission Link: <https://asjp.cerist.dz/en/submission/1009>

3. Submission Process

- Click on “**Submit Paper**”.
- Upload your manuscript (.docx / .doc)
- Fill in all metadata fields carefully, including:
 - ✓ Title
 - ✓ Authors’ information
 - ✓ Keywords
 - ✓ Abstract



✓ Important Recommendations

- ✓ Ensure your manuscript respects the journal’s **Author Guidelines** (formatting, citation style, structure, tables, figures, etc.)
- ✓ Check originality using a **plagiarism detection tool** before submission.
- ✓ Confirm that all co-authors agree to the submission and are correctly listed.

Double-Blind Peer Review Process

Studies in Linguistics and Language Education (SLLE) uses a **double-blind peer review system**, meaning that the identities of authors and reviewers remain confidential throughout the entire evaluation process.

The journal utilises the [ASJP \(Algerian Scientific Journal Platform\)](#) as its official system for submission management, editorial workflow, and review accreditation.

Link: [SLLE Journal on ASJP](#)

✓ 1. Submission by Author

Authors submit their manuscripts exclusively through the **ASJP** platform.

✓ 2. Initial Editorial Screening

Once submitted, the manuscript undergoes preliminary checks:

- **Scope Check:** Ensures the content fits the aims and scope of SLLE.
- **Similarity Check:** Verifies originality and detects possible plagiarism or excessive overlap.

Decision options:

- **Rejected:** If out of scope or similarity is not acceptable.
- **Accepted for Evaluation:** Proceeds to peer review.

✓ 3. Assignment to Reviewers

The manuscript is assigned to qualified reviewers:

- Usually **2 reviewers**
- In special cases, **3 reviewers** may be assigned
- An associate editor may oversee reviewer selection and follow-up

✓ 4. Peer Review Process

Reviewers provide constructive comments and a recommendation:

- **Reject:** Not suitable for publication
- **Major/Minor Revision:** Requires improvements before acceptance
- **Accept:** Scientifically sound and ready for publication

✓ 5. Revision by Author

Authors revise the manuscript based on reviewer feedback and resubmit it through ASJP.

✓ 6. Final Editorial Decision

The editorial office evaluates:

- Reviewer reports
- Quality of revisions

Outcome:

- **Reject:** If revisions do not meet standards
- **Accept:** Manuscript approved for publication

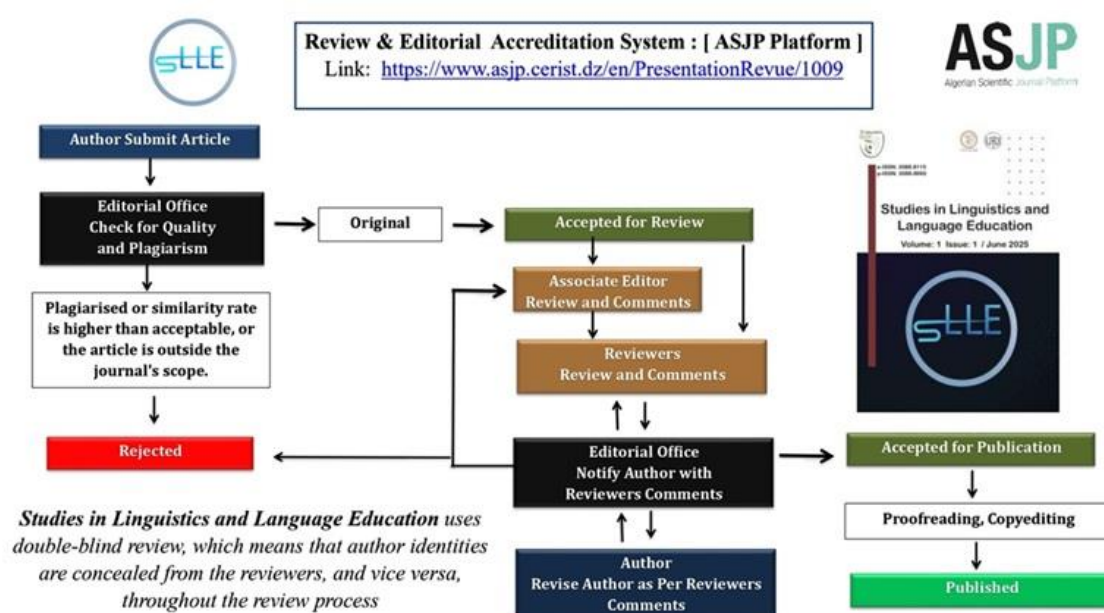
✓ 7. Editing and Proofreading

Accepted papers undergo:

- Language editing
- Formatting and layout
- Final proofreading

✓ 8. Publication

The final, formatted article is published in the journal.



Publishing Ethics and Misconduct

Studies in Linguistics and Language Education (SLLE) is committed to upholding the highest standards of ethical conduct in scholarly publishing. The journal adheres to the principles and best practices recommended by the **Committee on Publication Ethics (COPE)** to ensure integrity, transparency, and accountability throughout the publication process.

Responsibilities of Authors

- Authors must submit only **original work** that has not been previously published and is not under consideration elsewhere.
- All sources used in the research must be properly **acknowledged and cited**.
- Authors must avoid **plagiarism, data fabrication, falsification, and duplicate submission**.
- Authorship should accurately reflect individual contributions. All those who made a significant contribution should be listed as co-authors, while individuals who contributed in a supporting role should be acknowledged.
- Authors must disclose any **conflicts of interest** that could influence the results or interpretation of their work.
- If errors or inaccuracies are discovered after publication, authors are obliged to promptly notify the editors to correct or retract their work.

Responsibilities of Editors

- Editors are responsible for ensuring a **fair, impartial, and timely review process**.
- Manuscripts are evaluated solely on their **academic merit**, without discrimination based on race, gender, religion, nationality, or political beliefs of the authors.
- Editors must maintain **confidentiality** of all submitted manuscripts and related communications.
- Editors will take necessary measures, in line with COPE guidelines, to address cases of suspected **ethical misconduct**, including plagiarism, redundant publication, or data manipulation.
- Editors should not have any **conflict of interest** regarding manuscripts under their consideration.

Responsibilities of Reviewers

- Reviewers play a crucial role in ensuring the **quality and credibility** of publications.
- They must treat manuscripts as **confidential documents** and should not use information obtained during the review process for personal advantage.
- Reviewers should provide **objective, constructive, and timely feedback** to assist authors in improving their manuscripts.
- Any potential **conflict of interest** must be disclosed to the editors, and reviewers should decline to review manuscripts where such conflicts exist.
- Reviewers must notify the editors if they suspect any form of **research or publication misconduct**.

Use of Artificial Intelligence (AI)

- Authors must disclose any use of **artificial intelligence (AI) tools** (such as large language models, translation software, or automated data analysis systems) in the preparation of their manuscripts.
- AI tools may be used to **support** research (e.g., language editing, data processing, idea generation), but they **cannot replace the intellectual contribution of the author(s)**.
- AI tools **cannot be listed as authors**; full responsibility for the accuracy, originality, and integrity of the work rests with the human authors.
- Authors must ensure that the use of AI does not result in **plagiarism, fabricated references, data manipulation, or biased results**.
- Any use of AI should be **transparently acknowledged** in the manuscript (e.g., in the acknowledgments or methods section, as appropriate).

Misconduct and Handling of Ethical Issues

- SLLE takes all forms of **publication misconduct** seriously, including plagiarism, data manipulation, redundant publication, improper authorship, and undisclosed conflicts of interest.
- Allegations of misconduct will be investigated in accordance with **COPE's flowcharts and guidelines**.
- Where misconduct is confirmed, the journal may take corrective actions, including:
 - Rejection of the manuscript or withdrawal of the published article
 - Issuing a correction or retraction notice
 - Notification of the authors' institutions or funding bodies
- The journal is committed to ensuring that all cases are handled **fairly, transparently, and consistently**.

Statement of Integrity

By submitting to *SLLE*, authors agree to abide by the journal's publishing ethics and misconduct policies. The journal strives to foster a research environment built on **trust, responsibility, and respect for scholarly integrity**.

Plagiarism, Similarity, and AI-Generated Content Policy

Studies in Linguistics and Language Education (SLLE) maintains a strict zero-tolerance policy toward **plagiarism**, including **self-plagiarism**. All submissions must be original, properly cited, and must not violate copyright or academic integrity standards.

By submitting a manuscript to SLLE, authors acknowledge and agree that their work will be screened for similarity and originality.

As part of this process, manuscripts may be checked using plagiarism-detection software such as **Turnitin**, in addition to manual verification by the editorial team and peer reviewers.



✓ *Similarity Check*

- All submissions are screened for similarity before peer review.
- Acceptable similarity is limited to properly cited quotations, references, and standard methodological terms.
- High similarity may result in:
 - Immediate rejection, or
 - Return to the author for corrective revision before evaluation.
- Serious or repeated similarity violations may lead to permanent rejection and, in severe cases, notification to the author's institution.

✓ *AI-Generated Content Detection*

SLLE is committed to maintaining research integrity and authorship authenticity.

For this reason:

- Turnitin's **AI-writing detection** tool may be used to evaluate whether large portions of the manuscript were generated by artificial intelligence without proper attribution.
- Text that is fully or partially generated by AI **must be disclosed** and clearly discussed in the methodology or acknowledgements (e.g., assistance in grammar correction, data processing, or translation).
- Undisclosed AI-generated manuscripts or AI-fabricated data are considered ethical misconduct.
- If AI-generated writing is detected and not transparently acknowledged:
 - The manuscript may be rejected,
 - Returned for explanation or revision,
 - Or withdrawn if discovered after acceptance.

SLLE supports the responsible use of language tools and AI technologies, but authors must ensure full transparency and originality of their work.

✓ *Consequences*

Any manuscript discovered to contain plagiarism, excessive similarity, falsified content, or undisclosed AI-generated writing may be:

- Rejected before peer review,
- Returned for revision,
- Retracted after publication if serious misconduct is confirmed.

SLLE follows international standards of academic integrity and ethical publishing to protect the credibility and scholarly contribution of all published research.

Conflict of Interest Policy

General Provisions

All authors, peer reviewers, and members of the editorial team of *Studies in Linguistics and Language Education (SLLE)* must disclose any circumstances that could constitute a conflict of interest in relation to manuscripts submitted to the journal.

A conflict of interest may arise from financial, professional, or personal associations that could inappropriately influence or be perceived to influence the objectivity, integrity, or interpretation of a submission. Examples include, but are not limited to:

- Financial ties (employment, consultancy, honoraria, paid expert testimony, patents, or royalties).
- Professional or institutional affiliations (membership in advisory boards, committees, or boards of directors related to the topic of the manuscript).
- Personal relationships (family ties, thesis supervision, close collaborations, rivalries, or friendships).

When a conflict of interest is declared, a note describing the nature of the conflict will be published with the final article.

Conflict of Interest Policy for Authors

- At the time of submission, authors must disclose any potential conflicts of interest and acknowledge all sources of financial or institutional support.
- This information should be included in the Acknowledgments section of the manuscript.
- The corresponding author bears the responsibility of ensuring that all co-authors are aware of and have disclosed their potential conflicts.
- Editors and reviewers who have recently collaborated with the author(s) defined as coauthoring a publication or being principal investigators on a grant within the past 48 months, will be excluded from handling the manuscript.

Conflict of Interest Policy for Reviewers and Editors

- Reviewers and editors must decline involvement in the review of a manuscript if they believe they cannot provide an unbiased assessment due to a conflict of interest.
- If a reviewer or editor identifies a potential conflict but feels capable of providing an impartial evaluation, the situation must be disclosed to the editorial office.
- Editors must not make editorial decisions on manuscripts where they have direct or perceived conflicts of interest.

Potential Conflicts of Interest for Reviewers

Each invitation to review will include the following note: *“If you recognize or suspect the identity of the author(s) and believe that a potential conflict of interest may exist (e.g., due to personal relationships, professional rivalry, or close collaboration), please declare it immediately. Acceptance of this invitation implies that no such conflict exists.”* If a reviewer

declares a conflict of interest, the manuscript will be reassigned to another qualified reviewer to ensure an impartial evaluation.

Special Cases

- 1. Submission by an Editor**

Manuscripts submitted by editors of SLLE will be handled by another editor who does not have a conflict of interest and is not affiliated with the same institution. That editor will manage the peer review and make the final decision.

- 2. Submission by Authors at the Same Institution as an Editor**

If a manuscript is submitted by an author affiliated with the same institution as an editor, it will be assigned to another editor without ties to that institution, who will oversee the review process.

- 3. Submission by a Family Member or Close Associate of an Editor**

Manuscripts submitted by family members, close collaborators, or individuals with personal or professional ties to an editor will be reassigned to another editor to avoid any perception of bias.

Sanctions and Corrections

- SLLE reserves the right to issue corrections, errata, or retractions if previously undisclosed conflicts of interest are discovered after publication.
- Authors, reviewers, or editors who intentionally or recklessly fail to disclose relevant conflicts may face sanctions, which may include temporary or permanent restrictions on publishing or reviewing for the journal.

Scope

This policy applies to all submissions, reviews, and editorial decisions for *Studies in Linguistics and Language Education (SLLE)*, ensuring transparency, fairness, and accountability throughout the publication process.

Corrigenda and Retractions Policies

1. Corrigenda

In line with the editorial and ethical standards of *Studies in Linguistics and Language Education (SLLE)*, corrigenda are issued to maintain the accuracy and reliability of the scholarly record.

Occurrence of Errors:

A corrigendum may be published when errors are identified either during the production process or after publication. Such errors may originate from the editorial process or be introduced by the authors.

Criteria for Publication:

A correction note will be issued if:

1. The error affects the accuracy, integrity, or clarity of the published work.
2. A minor portion of the article is found to be incorrect or misleading but the overall findings remain valid.

Publication Format:

- A correction notice is published under the article type “**Corrigendum**”, clearly labelled in the title.
- The notice provides a transparent description of the error and specifies the corrections made.
- The online version of the article is updated accordingly, with the PDF version linked to the correction note.
- The corrigendum and the corrected article are cross-referenced to ensure proper attribution and clarity.

Minor editorial or typographical errors that do not significantly impact the scholarly record may instead be indicated via a footnote or editorial note in the online version.

2. Retractions

To preserve the integrity of the academic record, *SLLE* adheres to the [Committee on Publication Ethics \(COPE\) Retraction Guidelines](#) in managing retractions, corrections, and expressions of concern.

Evaluation Process:

Potential cases requiring retraction are carefully reviewed by the editorial team in consultation with the authors, reviewers, and, when necessary, the authors’ institutions.

Retraction Procedure:

- A retraction note is published in the relevant issue, titled “**Retraction Note: (Article Title)**”.
- The note is freely available to all readers and clearly states:
 - The party responsible for issuing the retraction (author, editor, or publisher).
 - The factual and objective reasons for the retraction (e.g., plagiarism, data fabrication, significant errors, duplicate publication, ethical breaches).
- The original article PDF, along with any supplementary material, is retained online but marked clearly with a “**Retracted Article**”
- Metadata is updated to include “**Retracted Article:**” before the article title and linked to the retraction note.
- The retraction note and the retracted article are cross-linked to ensure transparency.

Exceptional Circumstances:

In rare cases where content must be removed entirely (e.g., due to defamation, privacy violations, or legal restrictions), the article’s metadata will remain online, accompanied by a note explaining the reason for removal.

Copyright and Licensing

All authors publishing in **Studies in Linguistics and Language Education (SLLE)** retain the copyright to their work while granting SLLE the right of first publication. Published articles are simultaneously licensed under an open-access Creative Commons Attribution 4.0 International (CC BY 4.0) License, which permits anyone to read, download, copy, distribute, print, search, or link to the full text of the articles, or use them for any other lawful purpose, provided that the original work is properly cited.

This open-access model ensures the widest possible dissemination, visibility, and impact of the scholarly output, while guaranteeing appropriate recognition for the authors.

Protecting Author Rights

Copyright protects the specific form in which research is expressed, safeguarding the originality of the author's contribution. SLLE is fully committed to defending the rights and reputation of its authors and takes all allegations of **infringement, plagiarism, ethical disputes, or research misconduct** very seriously. In such cases, the journal follows the **COPE guidelines** to investigate and resolve disputes transparently and fairly.

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